



Ladera Ranch American
Ladera Ranch National
North Mission Viejo
Rancho Mission Viejo
San Clemente American
San Clemente National

Little League
California District 68
P. O. Box 3025
Mission Viejo, California 92690

San Juan Capistrano
Santa Margarita American
Santa Margarita National
South Mission Viejo
Trabuco Canyon
Viejo



California District 68

(405-68-00)

2019 Safety Plan





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San Clemente American
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Viejo



Welcome to the 2019 Little League season; we hope this will be a safe and memorable season of great baseball for all of us. The staff of District 68 and all its volunteers will continue to put safety first as well as provide a fun and safe environment. We will do this by continuing to educate our volunteers on new and exciting ways of keeping our fields safe to play on. We have regularly scheduled District meetings where we discuss upcoming events and issues encountered. We discuss how the leagues solve these issues and how they may be prevented in the future. Many of these issues concern facilities, equipment, and safety. Clinics will be held to instruct our managers and coaches on the fundamentals of baseball and positive coaching techniques along with the Rules and Regulations of Little League to help ensure our young players are taught properly to play the game while keeping a positive and fun environment. Mandatory First Aid Clinics will be held around the district to ensure that our Managers and Coaches will know how to react properly to any given situation in the event of an emergency. A league's Safety Manual and a First Aid Kit will be provided to the managers at these clinics and will be required to be with them at every practice and game.

In summary, we are responsible for the safety of our children.



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Website: District68.com

League/District Number: 405-68-00

LEAGUES IN CALIFORNIA DISTRICT 68

Ladera Ranch American Little League	405-55-159875
Ladera Ranch National Little League	405-55-159875
North Mission Viejo Little League	405-55-07
Rancho Mission Viejo Little League.....	405-55-20
Santa Margarita American Little League	405-55-124141
Santa Margarita National Little League	405-55-124141
San Clemente American Little League	405-55-09
San Clemente National Little League	405-55-09
San Juan Capistrano Little League	405-55-10
South Mission Viejo Little League	405-55-15
Trabuco Canyon Little League	405-55-21
Viejo Little League	405-55-03



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REQUIREMENT 1

DISTRICT SAFETY OFFICERS AND LEAGUE SAFETY OFFICERS

District Safety Officer Dan Bamsey phyrmn@aol.com

League Safety Officers within District 68

Ladera Ranch Little League	Scott Campbell cvac2008@yahoo.com
North Mission Viejo Little League	David Avalos davidavalos@hotmail.com
Rancho Mission Viejo Little League	Glen Crow safetyofficer@rmvll.org
Santa Margarita Little League	Paul Perisani paulpersiani.sml@gmail.com
San Clemente Little League	Richmond Mills richmondmills90@gmail.com
San Juan Capistrano Little League	Eric Robles safetymanager@sjcll.com
South Mission Viejo Little League	Dean Dunlap dean@dunlapins.com
Trabuco Canyon Little League	Trish Eilbert safety@tcll.org
Viejo Little League	Dave Peifer Dpeifer77@gmail.com



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REQUIREMENT 2

District 68 holds several meetings to train the League Safety Officers. The annual Presidents and Safety Officer Meeting was held on January 16, 2019 (see Attachment I). The District Administrator presented a PowerPoint presentation (available on the Little League Website <https://www.littleleague.org/player-safety/asap/forms/>). An additional review of the 15 elements of safety was handed out to and discussed with each league Safety Officer and was used to structure each league's Safety Plan (Attachment II). Each element of the Safety Plan was discussed and critiqued.

1. Distribution of District Safety Plan

- a. A copy of the District Safety Plan will be published on the District 68 website: District68.com
- b. A paper copy of the District Safety plan will be put into each Tournament Director's Notebook kept at each District 68 tournament site (Tournament of Champions and All Star Tournament).
- c. A paper copy of the District Safety plan will be given to each of the league safety officers.



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REQUIREMENT 3

Emergency Numbers

- 1) Emergency of any kind 911
- 2) Mission Hospital 949.364.1400
- 3) Poison Control 800.222.1222
- 4) Animal Control 949.470.3045

Website: District68.com

League/District Number: 405-68-00

2019 District 68 Staff

Position	Name	Email
District Administrator	Ezio Petrella	Ezpetrella@gmail.com
Director of Operations	Kevin Moran	kjmacpa@cox.net
Angel Day Coordinator	Ezio Petrella/Michele Cole	
Social Media and Public Relations	Michele Cole	Michele.cole@cox.net
Umpire in Chief	Bob Boatright	Reb161@cox.net
Assistant Umpire in Chief	Rick Alleman	picocaptain@yahoo.com
Tournament Umpire Consultant	Scott Goodman	Sgoodman7@yahoo.com
Safety Officer	Dan Bamsey	phyrmn@aol.com
Little League ADA	Ken Crane	Kencrane2@yahoo.com
Junior League ADA	Dan Moore	danmoore.sml@gmail.com
Senior ADA	Kathy Varela	threehijos@cox.net
Challenger ADA	John Yots	jjyotsjr@gmail.com
Legal Consultant	Mike Kron	Mikekr2004@hotmail.com
Webmaster	Dave Rigby	dave@drigby.com



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2019 TOURNAMENT DIRECTORS

Name	E-mail
Adam Ermisch	adam.ermisch@cox.net
Ben Parran	benparran@att.net
Bob Boatright	Reb161@cox.net
Chuck King	cthhking@cox.net
Dan Bamsey	phyrmn@aol.com
Dave Rigby	dave.rigby@geeksoncall.com
Deniz Denktas	deniz@printek.biz
Don Asay	donasay1@cox.net
Ed Gurzi	gurzbra@cox.net
Ezio Petrella	ezpetrella@gmail.com
Gary Brewsaugh	garybrew@cox.net
Greg Hansen	gregory.hansen@wellsfargoadvisors.com
Jack Luster	lustersilk@gmail.com
Jeff Klone	usklone@cox.net
Jeremy Kivlen	bkivlen@cox.net
Jerry Delmore	jcdelmore@cox.net
John Desmond	jwdres@aol.com
John Lally	thelallys@cox.net
John Yots	jjyotsjr@gmail.com
Kathy Varela	kathywoodvarela@gmail.com
Ken Crane	Kencrane2@yahoo.com
Kevin Moran	kjmacpa@cox.net
Manny Pacheco	iflyduke@msn.com
Mark Conboy	markmvca@hotmail.com
Michele Cole	michele.cole@cox.net
Mike Kron	mikekr2004@hotmail.com
Mike Reynolds	mikeanderinreynolds@icloud.com
Rich Wordes	rswordes@wwgc.com
Rick Alleman	picocaptain@yahoo.com
Ricky Ford	foreford@cox.net
Ricky Herrera	rh7112@aol.com
Sam Griffith	griffith.sam@worldnet.att.net
Scott Goodman	sgoodman7@yahoo.com
Scott Hemp	shemp@laderalending.com
Tom Knego	Tom.Knego@uhc.com



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REQUIREMENT 4

The District had a meeting with all league Presidents, Player Agents and Safety Officers (Listed on Page 20). Presentations were given and the following items were covered:

- a. All volunteers for 2019 need to fill out the 2019 Little League Volunteer form. This year's form should be obtained from the Little League website at: <http://www.littleleague.org/learn/forms.html>
- b. JDP will be used by all leagues in District 68 to do a thorough background check for all league volunteers. Attendees were reminded that the first 125 checks will be done for free.
- c. All District 68 tournament umpires need to fill out a volunteer form for each league for which they umpire 3 or more games. That league would also be responsible for doing a JDP check independently of the other leagues.
- d. District 68 is transitioning to the Live Scan background check system through the California Department of Justice (DOJ).

All District 68 Staff Members and Tournament Directors will be required to fill out a 2019 Little League Volunteer form. A JDP background check will be done by the District Administrator or by his designee for each of these persons. The Little League Volunteer form is part of the JDP background check process. District volunteers will also go through the LiveScan process.



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Little League® Volunteer Application - 2019

Do not use forms from past years. Use extra paper to complete if additional space is required.

A COPY OF VALID GOVERNMENT ISSUED PHOTO IDENTIFICATION MUST BE ATTACHED TO COMPLETE THIS APPLICATION.

Name _____ Date _____
First Middle Name or Initial Last

Address _____

City _____ State _____ Zip _____

Social Security # (mandatory) _____

Cell Phone _____ Business Phone _____

Home Phone: _____ E-mail Address: _____

Date of Birth _____

Occupation _____

Employer _____

Address _____

Special professional training, skills, hobbies: _____

Community affiliations (Clubs, Service Organizations, etc.): _____

Previous volunteer experience (including baseball/softball and year): _____

- Do you have children in the program? Yes No
If yes, list full name and what level? _____
- Special Certification (CPR, Medical, etc.)? (if any) Yes No
- Do you have a valid driver's license? Yes No
Driver's License#: _____ State _____
- Have you ever been convicted of or plead no contest or guilty to any crime(s) involving or against a minor? Yes No
If yes, describe each in full: _____
- Have you ever been convicted of or plead no contest or guilty to any crime(s)? Yes No
If yes, describe each in full: _____
(Answering yes to question 5, does not automatically disqualify you as a volunteer.)
- Do you have any criminal charges pending against you regarding any crime(s)? Yes No
If yes, describe each in full: _____
(Answering yes to question 6, does not automatically disqualify you as a volunteer.)
- Have you ever been refused participation in any other youth programs? Yes No
If yes, explain: _____

In which of the following would you like to participate? (check one or more.)

League Official Umpire Manager Concession Stand
 Coach Field Maintenance Scorekeeper Other _____

Please list three references, at least one of which has knowledge of your participation as a volunteer in a youth program:

Name/Phone _____

IF YOU LIVE IN A STATE THAT REQUIRES A SEPARATE BACKGROUND CHECK BY LAW, PLEASE ATTACH A COPY OF THAT STATE'S BACKGROUND CHECK. FOR MORE INFORMATION ON STATE LAWS, VISIT OUR WEBSITE: LittleLeague.org/BGSStateLaws

AS A CONDITION OF VOLUNTEERING, I give permission for the Little League organization to conduct background check(s) on me now and as long as I continue to be active with the organization, which may include a review of sex offender registries (some of which contain name only searches which may result in a report being generated that may or may not be me), child abuse and criminal history records. I understand that, if appointed, my position is conditional upon the league receiving no inappropriate information on my background. I hereby release and agree to hold harmless from liability the local Little League, Little League Baseball, Incorporated, the officers, employees and volunteers thereof, or any other person or organization that may provide such information. I also understand that, regardless of previous appointments, Little League is not obligated to appoint me to a volunteer position. If appointed, I understand that, prior to the expiration of my term, I am subject to suspension by the President and removal by the Board of Directors for violation of Little League policies or principles.

Applicant Signature _____ Date _____
 If Minor/Parent Signature _____ Date _____
 Applicant Name (please print or type) _____

NOTE: The local Little League and Little League Baseball, Incorporated will not discriminate against any person on the basis of race, creed, color, national origin, marital status, gender, sexual orientation or disability.

LOCAL LEAGUE USE ONLY:

Background check completed by league officer _____
 on _____

System(s) used for background check (minimum of one must be checked):
Regulation (c)(9) Mandates all checks include criminal records and sex offender registry records

* JDP Sex Offender Registry Data and National Criminal
 Records check, as mandated in the current season's
 official regulations

*Please be advised that if you use JDP and there is a name match in the few states where only name match searches can be performed you should notify volunteers that they will receive a letter or email directly from JDP in compliance with the Fair Credit Reporting Act containing information regarding all the criminal records associated with the name, which may not necessarily be the league volunteer.

Only attach to this application copies of background check reports that reveal convictions of this application.

Last Updated: 11/29/2018



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Little League® "Basic" Volunteer Application - 2019

Do not use forms from past years. Use extra paper to complete if additional space is required.

This volunteer application can be used as a reference for leagues utilizing the JDP Quick App or for leagues that are using an outside background check provider that meet the standards of Little League Regulation 1(c)9.

All fields are required.

Name _____
First Middle Name or Initial Last

Address _____

City _____ State ... _____ Zip _____

Home Phone: _____ Cell Phone _____

Work Phone: _____ E-mail Address: _____

Driver's License#: _____

1. Have you ever been convicted of or plead no contest or guilty to any crime(s) involving or against a minor?
If yes, describe each in full: _____ Yes No
2. Have you ever been convicted of or plead no contest or guilty to any crime(s) Yes No
If yes, describe each in full: _____
(Answering yes to question 2, does not automatically disqualify you as a volunteer.)
3. Do you have any criminal charges pending against you regarding any crime(s)? Yes No
If yes, describe each in full: _____
(Answering yes to question 3, does not automatically disqualify you as a volunteer.)
4. Have you ever been refused participation in any other youth programs? Yes No
If yes, explain: _____
5. In which of the following would you like to participate? (Check one or more.)
 League Official Field Maintenance Concession Stand
 Coach Manager Other
 Umpire Scorekeeper

LOCAL LEAGUE USE ONLY:

Background check completed by league officer _____ on _____
System(s) used for background check (minimum of one must be checked): **Regulation 1(c)9** Mandates all checks include criminal records and sex offender registry records

*JDP: Sex Offender Registry Data and National Criminal Records
check, as mandated in the current season's official regulations

*Please be advised that if you use JDP and there is a name match in the few states where only name match searches can be performed you should notify volunteers that they will receive a letter or email directly from JDP in compliance with the Fair Credit Reporting Act containing information regarding all the criminal records associated with the name, which may not necessarily be the league volunteer.

Only attach to this application copies of background check reports that reveal convictions of this application.

Please provide updated information below if there are any changes from previous years or requesting a new position.

Occupation: _____

Employer: _____

Address: _____

Special professional training, skills, hobbies: _____

Special Certifications (CPR, Medical, etc.): _____

Special Affiliations (Clubs, Services Organizations, etc.): _____

Previous volunteer experience (including baseball/softball and years (s)): _____

IF YOU LIVE IN A STATE THAT REQUIRES A SEPARATE BACKGROUND CHECK BY LAW, PLEASE ATTACH A COPY OF THAT STATE'S BACKGROUND CHECK. FOR MORE INFORMATION ON STATE LAWS, VISIT OUR WEBSITE: LittleLeague.org/ByStateLaws

AS A CONDITION OF VOLUNTEERING, I give permission for the Little League organization to conduct background check(s) on me now and as long as I continue to be active with the organization, which may include a review of sex offender registries (some of which contain name only searches which may result in a report being generated that may or may not be me), child abuse and criminal history records. I understand that, if appointed, my position is conditional upon the league receiving no inappropriate information on my background. I hereby release and agree to hold harmless from liability the local Little League, Little League Baseball, Incorporated, the officers, employees and volunteers thereof, or any other person or organization that may provide such information. I also understand that, regardless of previous appointments, Little League is not obligated to appoint me to a volunteer position. If appointed, I understand that, prior to the expiration of my term, I am subject to suspension by the President and removal by the Board of Directors for violation of Little League policies or principles.

Applicant Name (please print or type) _____

Applicant Signature _____ Date _____

If Minor/Parent Signature _____ Date _____

NOTE: The local Little League and Little League Baseball, Incorporated will not discriminate against any person on the basis of race, creed, color, national origin, marital status, gender, sexual orientation or disability.

Last Updated: 10/2/2018



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REQUIREMENT 5

PROVIDE FUNDAMENTAL TRAINING

District 68 sponsors three district-wide training sessions for coaches and managers. 1) The links to the Little League website leading to the Little League International website leading to the Little League University coaching materials. 2) The District has purchased the Big AI Coaching materials and made available separate links for coaches, managers and parents who are in District 68.3) A field clinic, free of charge to all persons in District 68 lead by Jerome Williams, a 10 year MLB pitcher. Assisting Mr. Williams are former MLB player Nick Punto and current MLB pitcher Ken Giles among other notable coaches. The attendee statistics and information for the Jerome Williams coaching clinic are listed below:

2019 Coaches Clinic Attendance

League Name	Total Teams Majors and Below	D-68 Clinic Attendance	% Teams Represented Majors & Below
LADERA RANCH LL	67	115	172
MISSION VIEJO NORTH LL	26	25	96
RANCHO MISSION VIEJO LL	16	9	56
SAN CLEMENTE LL	80	8	10
SAN JUAN CAPISTRANO LL	30	16	53
SANTA MARGARITA LL	44	35	80
SOUTH MISSION VIEJO LL	25	29	116
TRABUCO CANYON LL	20	5	25
VIEJO LL	26	28	108
Total	334	270	81



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2019 District 68 Coaches Clinic

Saturday, February 2nd at Upper Gilleran Field in Mission Viejo

- Managers and Coaches T-ball, Coach-Pitch and Single A
 - Sign-in.... 8:30AM - 9:00AM
 - Clinic..... 9:00 AM – 11:30 AM
- Managers and Coaches Double A, Triple A and Majors
 - Sign-in1:00PM – 1:30PM
 - Clinic.....1:30PM – 4:30PM

Instructors:

- Jerome Williams
 - Currently a pitching coach with the New York Mets organization
 - Pitched in the Major League for 11 years (2003 – 2016)
- Ken Giles
 - Current Major League pitcher with the Toronto Blue Jays (since 2014)
- Nick Punto
 - Former Major League player
- Tom Furukawa
- Chad Wanders
- PJ Brunner



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Training & Development Programs

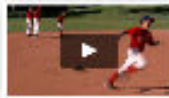


For Coaches

4-8 yrs



9-12 yrs



Coaches, you are the #1 reason why players continue to play this game. This T&D program includes everything you need for the season; the skills and strategy you need to teach, drills and practice plans and great approaches for game day.

[More...](#)



TDC memberships for coaches of 4-8 and 9-12 year old players.

[Select a Program](#)



For Parents & Players

4-8 yrs



9-12 yrs



Parents, we know players accelerate their skill development and develop confidence when they practice and play at home. This T&D program includes instruction on skills, positions, strategy and provides you with lots of drills, games and challenges you can do together at home.

[More...](#)



TDC memberships for parents of 4-8 and 9-12 year old players.

[Select a Program](#)



For Leagues



Leagues, we know T&D for coaches is absolutely critical to the success of your league. Order a League License and give every coach an online membership and they will have the support needed to coach this season. Players will have more fun, parents will thank you, teams will be more successful and more players will return next year.

[More...](#)



TDC memberships for coaches and parents of 4-8 and 9-12 year old players.

[Select a Program](#)



AI Price (Big AL) and his son Scott Price, bring a rich set of experiences and strong backgrounds to their new online training and development programs. They both played baseball at a high level so they understand the game. They are professional educators with years of teaching experience and understand how players learn. They have had the opportunity to present live training sessions to over 300,000 coaches and over 80,000 players and have coached teams at all levels. They have authored curriculum and developed resources used by thousands of leagues and over 1.4 million coaches, managers, players and their parents. The Big AL Baseball program continues to evolve with their passion to help coaches and players in this fantastic game.

I have always been concerned about how young players are being taught the fundamentals of baseball; however after watching AI Price and his son Scott conduct their clinics around the country. I am convinced that the people who attend their clinics are being taught properly, and that makes me feel better about the future of the game.

Sincerely
Joe Morgan - MLB "Hall of Famer"



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2019 Rules and Umpire Clinic Dates

Event	Day/Date	Time	Location
Rules Clinic (MV-1)	Thur. Feb. 7, 2019	6:00-9:00pm	Norman Murray Center
Rules Clinic (MV-2)	Wed. Feb 13, 2019	6:00-9:00pm	Norman Murray Center
Rules Clinic (SC/SJ)	Wed. Feb 6, 2019	6:00-9:00pm	SanJuan Comm Center
Rules Clinic (LR-1)	Tues. Feb 5, 2019	6:00-9:00pm	Chaparral Elem School
Rules Clinic (LR-2)	Thur. Feb 21,2019	6:00-9:00pm	Chaparral Elem School
Rules Clinic (SM/TC)	TBD	TBD	TBD
Mechanics Clinic(Main)	Sat. Feb 9, 2019	8:00am-1:00pm	Upper Gilleran
Mechanics Clinic (makeup)	TBD	TBD	YAP
Mechanics Clinic(Youth)	Sun.Feb 10,2019	9:00am-1:00pm	Cox Park
Mechanics Clinic (90')	TBD	TBD	TBD
Blue Crew - Feb	Sun. Feb 9, 2019	6:00pm	RanchoSportsGrill(LRLL)
Blue Crew - Mar	TBD	6:00pm	All Star Pizza (NMVLL)
Blue Crew - Apr	TBD	6:00pm	TBD TBD
Rancho Sports Grill	27412 Antonio Parkway Ladera Ranch, CA		
All Star Pizza	22902 Los Alisos Blvd. Mission Viejo, CA		



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REQUIREMENT 6

REQUIRE FIRST-AID TRAINING

All league Presidents and Safety Officers are instructed that all leagues must provide First Aid training for the Managers and Coaches (Attachment I, January 16). Each League is responsible for scheduling its own session and arranging for an appropriate instructor. The District verifies this training by reviewing the Safety Plan.

All District Tournament Directors will attend a training session prior to the beginning of the Tournament of Champions (meeting not scheduled to date but will be scheduled in May). In this meeting, there will be First Aid training and what to do in case of an injury or other possible emergency. The instructor for this year's training will be Ricky Herrera, Paramedic, Los Angeles City Fire Department. There will also be training on filling out and submitting the Accident Reports. All Tournament Umpires will be given the same First Aid training at the pre-tournament umpires meeting set for May.

A concussion is a type of traumatic brain injury usually caused by a bump, blow or jolt to the head, or by sudden deceleration of the head causing movement of the brain within the skull. This is a serious and potentially life-threatening injury that should be evaluated by a trained medical professional.

- I. Signs and symptoms for determining a concussion may include any or all of the following symptoms to a varying degree;
 - Difficulty thinking clearly
 - Feeling slowed down
 - Difficulty concentrating
 - Difficulty remembering new information
 - Headache
 - Nausea or vomiting
 - Balance problems
 - Dizziness
 - Fuzzy or blurred vision
 - Feeling tired
 - Sensitivity to noise or light
 - Irritability
 - Sadness
 - Emotional
 - Nervousness or anxiety
 - Abnormal sleep patterns

Any person exhibiting any of these symptoms after an impact incident will be determined as a potential concussion risk.

- a. All District 68 Tournament Directors will be required to provide a certificate of



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- completion for the Center for Disease Control (CDC) online training for concussion awareness to the District 68 Safety Officer before working any tournament games. <http://www.cdc.gov/concussion/HeadsUp/onlinetraining.html>
- II. A player who is suspected of sustaining a concussion or head injury in a practice or game shall be removed from competition at that time for the remainder of the day. A player who has been removed from play may not return to play until the player is evaluated by a licensed health care provider trained in the evaluation and management of concussion and receives written clearance to return to play from that health care provider.
 - III. **Note 1:** The team's manager and assistant coaches need to evaluate players who experience head impacts. This observation extends beyond the first couple of minutes after the impact incident.

The manager needs to comply with the reporting procedures by notifying the Tournament Director and completing an Accident Report noting "possible concussion" on the form.

Note 2: Umpires should also make independent observations of a player who experiences a head impact. If an umpire observes any of the concussion symptoms in a player after a head impact incident, the umpire should inform the manager that the player is to be removed from the game.

The umpire's judgment is final. The umpire must then notify the Tournament Director who will initiate the Accident Report Form.

- IV. At the conclusion of the game, the Tournament Director will notify the District Administrator or the District Safety Officer that the identified player was removed from the game for concussion-like symptoms (the preferred method is by email so that a record of the notification is created). The District Representative will then send the notification to the league's President to ensure that the team's manager complies with the necessary safety guidelines.
- V. The Manager needs to ensure that the involved player is medically cleared to participate in the teams' next practice or game. The player's parents will be instructed to seek medical advice to allow the player to continue participation. A letter must be presented to the Tournament Director prior to the next game that the player has been medically cleared to participate. The player will not be allowed to participate until the letter is presented to the Tournament Director. Any manager who fails to comply with the established guidelines is subject to review by the league's Board of Directors for possible disciplinary action.



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REQUIREMENT 7

REQUIRE COACHES/MANAGERS TO WALK THE FIELD

All fields used for District 68 Junior/Major Woodbat Tournament, Tournament of Champions and All Star games are administered and maintained by individual leagues. At the tournament managers' meetings (Attachment I; TOC–May 31st and All Star–June 20th), the managers are instructed on their responsibility to walk the field to be sure they are safe to play on. Both team managers are responsible for inspection for each game.

All Tournament Umpires will also attend a meeting to discuss tournament rules and tournament protocols (meeting not scheduled to date but will be scheduled in late May). In this meeting, the umpires are told that prior to every game they are responsible for walking the field to determine if the fields are safe to play on.

So, under the direction of the Tournament Director, each field will be inspected by seven sets of eyes prior to every tournament game (most of our tournament games are covered by four umpires).

A checklist and training will be provided to all Tournament Directors at the Tournament Director Meeting (meeting not scheduled to date but will be scheduled in May). An example is included in this Safety Plan (Attachment IV).



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REQUIREMENT 8

COMPLETE THE 2019 ANNUAL LITTLE LEAGUE FACILITY SURVEY

All fields used by District 68 for the Junior/Major Woodbat Tournament, Tournament of Champions, and All Star games are maintained and administered by a league within the district. Each League completes the Annual Survey and publishes it in their Safety Plan. The District reviews each Safety Plan and retains copies for future reference.

REQUIREMENT 9

WRITTEN SAFETY PROCEDURES FOR CONCESSION STANDS

Concession stands in all fields used by District 68 for Junior/Major Woodbat Tournament, Tournament of Champions and All Star games are maintained and administered by a league within the district. During the District use of these fields, the concession stand is staffed by league volunteers. Each of these leagues has Safety Procedures for their concession stand in their Safety Plan. In the review of each of the leagues' Safety Plans, the Safety Officers are reminded to be sure to include each league-specific issue; depending on the equipment that their concession stands have.

REQUIREMENT 10

REQUIRE REGULAR INSPECTION AND REPLACEMENT OF EQUIPMENT

During regular season, each league is required to inspect its own equipment as outlined in its Safety Plan. During the many District Umpire Clinics (Attachment VI), every umpire is instructed on how to inspect helmets, bats and catcher's equipment. Umpires were told that they are required to inspect the equipment prior to every game.

During the Junior/Major Woodbat Tournament, Tournament of Champions and All Star games, equipment is initially inspected by the managers. During the Manager meetings, the managers are told what we will be looking for during the tournaments. Prior to each tournament game, the Tournament Director will go onto the field and inspect all of the equipment. Managers or coaches will put the equipment in front of their dugouts, the Tournament Director will inspect the equipment; and if it all passes; they will instruct the managers and coaches that they can now put the equipment back into the dugouts. All equipment not passing the inspection will be physically removed from the field of play and either thrown away or stored at the Tournament Director's table until the end of the game.

An example of the checklist is in Attachment V.



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REQUIREMENT 11

IMPLEMENT PROMPT ACCIDENT REPORTING AND TRACKING PROCEDURES

All league safety officers are trained in using accident reports at the Safety Officers meeting presentation (Attachment I, January 16th). They are encouraged to require an accident report of all accidents, no matter how insignificant the manager thinks the incident is. Each league develops its own form. Typically, accident forms are required to be completed within 24 hours of the incident, and copies are required to be sent to the District within 48 hours of reporting to the League Safety Officer.

During the District 68 Junior/Major Woodbat Tournament, Tournament of Champions and All Star Tournament; a Tournament Director's book will be at each site. Each book contains blank Safety/Injury Reports. Training for the Tournament Directors will be given during the Tournament Directors' training (meeting not scheduled to date but will be scheduled in late May). All Reports are to be filled out at the time of the incident and reported at the time the Tournament Director reports his scores. A copy of the report is kept in the Tournament Director's book, and the Tournament Director for the next game played by the injured player's team will be informed. If the player was either removed from the game because of an injury or taken to the hospital/doctor; a signed note from his doctor will be required before the player will be allowed to participate again in the tournament.

REQUIREMENT 12

REQUIRED FIRST AID KIT AT EACH GAME

Each league will provide each of its Managers a First Aid kit to be used during Regular Season play. All Managers participating in any of the District-sponsored tournaments will be expected to bring their First Aid kits. A site First Aid kit will be kept at the Concession Stand. We will instruct all Leagues that are hosting a tournament what should be the makeup of the site kits. This will be discussed at the Presidents and Tournament Requirement Meeting on May 15th (Attachment I).

Emergency Procedures

General

In the event of any threatening condition that may occur during any team practice, event, or game, the manager of the team shall be the guardian of all players in their charge and shall have the necessary medical releases to act on the players' behalf. Such duty shall not be relinquished to anyone other than that player's own parent or legal guardian.



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Earthquake

The baseball field is most likely a very safe location during an earthquake. Those responsible for players shall maintain supervision of and provide for the players' safety at all times. During the shaking, have all players inside a structure "duck, cover, and hold on". If outside, be aware of light standards or trees that may topple. When the shaking stops, ensure that all players are accounted for and direct them to a safe area away from any structure or object that may be unstable or present a hazard. Provide for any first aid that may be required and call 911 for any situation that is beyond basic first aid. Maintain a calm demeanor for the players. They will be looking to the responsible adult for calm direction and assurance. Release the players only to their proper guardian. A manager shall make every effort to maintain possession of the players' medical authorizations in the event that manager has to act on the player's' behalf.

Lightning

Little League's official policy on lightning safety is located in the 2019 rulebook on pages 158 and 159.

Following are some of the highlights for lightning safety:

In the case of threatening weather, one person should be designated as the "Lightning Monitor". This person shall not be a manager, coach or umpire. This person should probably be the "board member on duty" or tournament director. The Lightning Monitor should have access to some sort of electronic device, either a lightning detector or an application on some sort of internet connected device.

Should lightning be detected six to ten miles away, play shall be halted and not resumed until lightning has not been detected within a six to ten mile distance for a period of 30 minutes.

During this stoppage of play, all players and spectators should be sheltered inside a building or vehicle. They should not be in a dugout that is comprised a chainlink fencing. Shelter should not be sought under a tree or near any other tall object. Nor should persons be out in the open where they are "the tallest point". Inside a building or vehicle is the safest place to wait out a delay caused by lightning.

Active Shooter or Civil Disturbance

As District 68's events occur on various fields and sites, it is impossible to make specific procedures to safeguard the safety of the players and others specific to any all events.

In the event of an active shooter or other disturbance, the manager has the responsibility to provide for the safety of the players under their direction. Attempt to maintain team unity if at all possible. Direct players in one direction away from the shooter/perpetrator/hazard. Use the **Run, Hide, Fight** methodology. First, run away. If running is not possible, hide, shielding yourself and others in your charge from view of the presented danger. Lastly is to fight the aggressor(s).

Call, or ensure that 911 is called to report the disturbance. Provide first aid to those that require assistance. Maintain supervision and control of the players until their transfer to a



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proper guardian. Remember that the players will be looking to the adult in charge to remain calm and provide clear direction and assurance. Again, make every effort to maintain possession of the medical releases for all players so that the manager may act in the players' behalf should the need arise.

REQUIREMENT 13

ENFORCE LITTLE LEAGUE RULES INCLUDING PROPER EQUIPMENT

District 68 conducts several Rules Clinics prior to the season beginning (Attachment VI). Each league will host the clinic and the UIC of the District and his assistant will instruct in the clinic. The Rules Clinics are attended by Umpires, Managers and Coaches, and parents. Most leagues in District 68 require as a minimum that every Manager in the League is required to attend. Some leagues require the Coaches to attend also. The curriculum is very similar to the one used at the Western Regional Weekend Rules Clinic but condensed down to a 4-hour presentation. Included in the curriculum are rules and proper equipment (catcher's equipment, gloves and bats). Managers are constantly reminded that they will not be allowed to catch during pre-game or game times.

REQUIREMENT 14

Requirement 14 is now the online filing of the A Safety Awareness Plan, (ASAP).



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ATTACHMENT 1

2019 Season Meetings and Important Dates

Date	Day	Time	Name of Meeting
September 19	Wednesday	7:00 PM	Presidents and All Other Board Members
October 17	Wednesday	7:00 PM	Presidents, Junior/Senior Coordinators and Player Agents
November 14	Wednesday	7:00 PM	Presidents, and Chief Umpires
December 19	Wednesday	7:00 PM	Presidents, Angel Day Coordinators and Player Agents
January 16	Wednesday	7:00 PM	President and Safety Officers
January 23	Wednesday	7:00 PM	Junior Meeting/Senior Meeting (Mandatory for all leagues)
January TBD January TBD	Monday Tuesday	6:30 PM 6:30 PM	Big AI Coaches Clinic-9-12 year old Big AI Coaches Clinic-5-8 year olds
February TBD	Wednesday	6:45 PM	Managers and Coaches- Darrell Burnett: Positive Coaching Seminar
February 20	Wednesday	7:00 PM	President and TBD
March 20	Wednesday	7:00 PM	President and Chief Umpires
April 17	Wednesday	7:00 PM	President and Fall Ball Coordinators
May 15	Wednesday	7:00 PM	President and Tourn. Requirements (TOC and All-star Requirements)
May 29	Wednesday	7:00 PM	TOC Managers-Minors, Majors & Juniors
June 1	Saturday	TBA	Begin the TOC
TBD	Wednesday	5:00–10:00 PM (by appointment)	All Star Affidavit Approvals
TBD	Wednesday	7:00 PM	All Star Manager Meeting
See Tourn Schedule	Saturday	TBA	All Stars Begin



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ATTACHMENT 2

2019 Tournament Dates

Level	Age Group	Host	Date
District TOC	Minor	TBD	June 1 – June 11
	Major	TBD	June 1 – June 11
	Intermediate	TBD	May 25 – June 1
	Junior American	TBD	June 1 – June 11
	Junior Central	TBD	June 1 – June 11
	Junior National	TBD	June 1 – June 11
District All-Star	9	TBD	June 15 – June 29
	9/10	TBD	June 22 – July 7
	10/11	TBD	June 22 – July 7
	Little League	North Mission Viejo	June 22 – July 7
	Intermediate	TBD	June 15 – June 27
	Junior	TBD	June 22 – July 1
	Senior	TBD	June 15 – June 27
Section 10	9	District 62- Huntington Beach	July 13 – July 18
	9/10	District 62- Huntington Beach	July 13 – July 18
	10/11	District 55- Aliso Viejo	July 13 – July 18
	Little League	District 68- North Mission Viejo	July 14 – July 19
	Intermediate	District 62- Huntington Beach	June 29 – July 4
	Junior	District 46- Anaheim	July 6 – July 11
	Senior	District 46- Anaheim	June 29 – July 4
Southern California State	9/10	District 38- Long Beach	July 20 – July 30
	10/11	District 72- Riverside/Corona	July 20 – July 30
	Little League	District 68- North Mission Viejo	July 20 – July 30
	50/70 Intermediate	District 58- Yucaipa	July 6 – July 14
	Junior	District 46- Anaheim	July 13 – July 22
	Senior	District 46- Anaheim	July 6 – July 15
Western Region	Little League	San Bernardino, CA	August 4 – August 10
	50/70 Intermediate	Nogales, AZ	July 17 – July 25
	Junior	San Jose, CA	July 26 – August 3
	Senior	Sacramento, CA.	July 18 – July 24
World Series	Little League	Williamsport, Pennsylvania	August 15 – August 25
	50/70 Intermediate	Livermore, California	July 28 – August 4
	Junior	Taylor, Michigan	August 11 – August 19
	Senior	Easley, South Carolina	July 27 – August 3



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ATTACHMENT 3

PRE-GAME FIELD SAFETY CHECKLIST

Date: _____ **Time:** _____
Home Team: _____ **League:** _____
Visitor Team: _____ **Field Location:** _____
Division: _____

FIELD CONDITION:	REPAIRS NEEDED		DUGOUTS:	REPAIRS NEEDED	
	YES	NO		YES	NO
Wet or Muddy	<input type="checkbox"/>	<input type="checkbox"/>	Fences Need Repair	<input type="checkbox"/>	<input type="checkbox"/>
Backstop Repairs	<input type="checkbox"/>	<input type="checkbox"/>	Bench Need Repair	<input type="checkbox"/>	<input type="checkbox"/>
Bases	<input type="checkbox"/>	<input type="checkbox"/>	Bat Rack	<input type="checkbox"/>	<input type="checkbox"/>
Pitcher's Mound	<input type="checkbox"/>	<input type="checkbox"/>	Helmet Rack	<input type="checkbox"/>	<input type="checkbox"/>
Holes in the Field	<input type="checkbox"/>	<input type="checkbox"/>	Clean-up Needed	<input type="checkbox"/>	<input type="checkbox"/>
Sprinklers Exposed	<input type="checkbox"/>	<input type="checkbox"/>	Shade Provided	<input type="checkbox"/>	<input type="checkbox"/>
Fences Need Repair	<input type="checkbox"/>	<input type="checkbox"/>	Seating Area Protected	<input type="checkbox"/>	<input type="checkbox"/>
Home Plate	<input type="checkbox"/>	<input type="checkbox"/>	SPECTATOR AREAS:		
Foul Lines Marked	<input type="checkbox"/>	<input type="checkbox"/>	Bleachers	<input type="checkbox"/>	<input type="checkbox"/>
Batter's Box Holes	<input type="checkbox"/>	<input type="checkbox"/>	Handrails	<input type="checkbox"/>	<input type="checkbox"/>
Catcher's Box Holes	<input type="checkbox"/>	<input type="checkbox"/>	Protective Fence	<input type="checkbox"/>	<input type="checkbox"/>
Umpire Area Holes	<input type="checkbox"/>	<input type="checkbox"/>	Area Clean	<input type="checkbox"/>	<input type="checkbox"/>
Field Ready to Play	<input type="checkbox"/>	<input type="checkbox"/>			

Comments:



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ATTACHMENT 4

PRE-GAME EQUIPMENT SAFETY CHECKLIST

All equipment needing repair must be physically removed from the game.

**Checked
 BATTING HELMETS**

- Cracks in Bill
- Cracks on Earpiece
- Other Cracks
- Non-Factory Stickers
- Non-Factory paint
- All Pads Present

CATCHER'S HELMETS

- Cracks on Helmet
- Non-Factory Stickers
- Non-Factory paint
- All Pads Present
- Mask Securely fastened
- Throat Protector Present

**Checked
 BATS**

- Approved Composite Bat
- Diameter of Bat
- Length of Bat
- Both Caps Present
- Handle Grip Present
- Handle in Good Condition
- Any Cracks Present
- Any Dents Present
- Seniors/Big League:-3



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ATTACHMENT 5

DISTRICT 68 SAFETY/INJURY REPORT

Date: _____		Time: _____		Injured Player's League: _____	
Name of Injured Player: _____					
Injured Player Phone Number: _____					
Tournament:	TOC:	<input type="checkbox"/> Minor TOC	<input type="checkbox"/> Major TOC	<input type="checkbox"/> Junior TOC	
	All Star:	<input type="checkbox"/> 9/10 AS	<input type="checkbox"/> 11 AS	<input type="checkbox"/> Major AS	
		<input type="checkbox"/> Junior AS	<input type="checkbox"/> Senior AS		
Level:	<input type="checkbox"/> District	<input type="checkbox"/> Sections	<input type="checkbox"/> State		
Action Taken:	<input type="checkbox"/> First Aid at Field	<input type="checkbox"/> Doctor at Field	<input type="checkbox"/> Paramedics		
Type of Injury/incident: _____					
Brief Description of incident: _____					
Tournament Directors Name: _____					
Tournament Director Phone #: _____					

**This Form Must be Completed for all Injuries, no matter the severity
 Complete the Form and keep it in the Tournament Director Notebook
 Report any injury when reporting your score**



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ATTACHMENT 6

DISTRICT 68 TOURNAMENT PROCEDURES

**DISTRICT 68
 TOURNAMENT**



**POLICIES
 AND PROCEDURES
 2019**





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Scott Goodman, Tournament Umpire Consultant

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TOURNAMENT DIRECTORS

- **Introduce yourself** to managers, coaches, and umpires so they are all aware who the TD is for their game. Be sure to introduce yourself to the host Leagues officials.
- **TDs are responsible** for checking players' equipment prior to game (bats and helmets).
- Tournament Directors are to wear tournament shirts and hats.
- **Consistency among all TDs.**
- **Tell the manager** where he can warm up his team.
- **Coin toss 45 minutes prior to game time.** Home team will take the 3rd base dugout.
- **Infield should start 30 minutes prior to game time** (10 minutes each, first the visitor team followed by the home teams).
- **Try to stay on schedule.** If waiting for a game to finish, make sure the next teams are ready to go.
- **TD must witness all line-up changes (especially the pitching changes).**
- **TD must be aware of the pitch count.** Pitch count should be announced at between every inning.
- **Safety/injury reports and ejections** will be reported and a hard copy kept in your notebook.
- **Text Kathy Varela, 949-683-8711 with final scores.**

SCORES WILL BE POSTED ON THE DISTRICT WEBSITE
www.District68.com

IT IS VERY IMPORTANT THAT SCORES BE REPORTED IN
WHEN GAMES ARE COMPLETED



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TOURNAMENT UMPIRES

- **Dress:** black shirt (games starting at or after 6:00 PM games) or light blue (games starting before 6:00 PM games), red or black undershirt (depending on color of jersey), gray pants, black hat, black shoes. Bring both sets of shirts in case one of the umpires does not have a color; plate umpire will determine the game color.
- **Call Umpire Assigner ahead of game time** if you are unable to work an assigned game. Phone number is listed below. **Do not try to get a replacement.**
- **Arrive on the field** at least 30 minutes prior to game time and check in with TD. If plate umpire is not checked in 20 minutes prior to game, the TD may assign a new plate umpire from the assigned crew.
- If scheduled to work the plate at a game and the league that you represent is playing, **rotate the crew. Get off the plate.**
- **Pre-Game Meeting** at the plate will be 10 minutes prior to game time. Keep both teams in dugout during the plate meeting.
- **Be tactful**, not rude.
- **Stay in position.** Do not socialize with fans, managers, or other umpires between innings. Between innings, all base umpires will be standing in the outfield.
- **Keep control on field and in dugouts.**
- **Keep managers and coaches in the dugouts.** Stop the Manager and Coaches from talking to the spectators
- **Stay alert and keep game moving.**
- If you are called in as a replacement, find out who you are replacing so TD at the field knows where you should be.

Same-Day Cancellations: Call Scott Goodman at 949-292-8894



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MANAGERS AND COACHES

- **Dress code for all Managers and Coaches on the field**
 - **No tank tops or sleeveless shirts**
 - **Must have closed toed shoes; no sandals**
 - **Nice shorts or slacks.** jeans are acceptable
- **Team Affidavit** is the responsibility of the Manager. Failure to provide team's original affidavit at each game may result in **forfeiture** of the game.
- **Pitching logs** must be provided to the TD at the coin toss. **No Pitching Log, no game!**
- **Arrive at the field early**—at least 1 hour prior to game time.
- **Check in with Tournament Director.**
- **Coin Toss is 45 minutes prior to game time** (toss time is by TD's watch). If you are not there, the TD will do the coin toss with the Manager that is there. Then report to dugout.
- **Have line-up card ready**—2 copies for the plate umpire and 1 copy for the scorekeeper. Use standardized card supplied by District 68.
- **Have team introduction list ready for announcer.**
- **Have team meet in warm-up area.**
- **Managers and Coaches will not be allowed to catch pitchers or any players before, during or after the game.** No adults with gloves will be allowed.
- **Home Team will use the 3rd base dugout and the Visiting Team will use the 1st base dugout.** No exceptions
- **Place all helmets, catcher's equipment and bats outside your dugout for inspection.** The TD will tell you when you can put your equipment back into the dugout
- **Managers are responsible to carry a list of the approved Composite bats.** All bats removed by the TD will remain out of the game unless the Manager has the list of approved bats
- **Be ready to show the TD your First Aid Kit.** Be sure it is fully stocked.
- **Infield should start 30 minutes prior to game time** (10 minutes each, first the visitor team followed by the home team).
- **Stay on schedule.** If waiting for a game to finish, make sure your team is ready to go when the field is ready.
- **Keep control of players in the dugout.** No one—Managers, Coaches or Players—is allowed to talk with the spectators; risk of ejection.
- **No cell phones are allowed in the dugout or field.** Electronic scorebooks will be allowed in the dugout



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North Mission Viejo
Rancho Mission Viejo
San Clemente American
San Clemente National

Little League
California District 68
P. O. Box 3025
Mission Viejo, California 92690

San Juan Capistrano
Santa Margarita American
Santa Margarita National
South Mission Viejo
Trabuco Canyon
Viejo



TOURNAMENT HOSTS RESPONSIBILITIES

- **Fields in good condition. Sufficient parking. Snack bar and restrooms.**
- **Designated parking for umpires and staff.**
- **Adult volunteers**—and plenty of them.
- **Volunteers should arrive at the field early** to allow for preparation.
- **Safety Officer at all games.**
- **Emergency phone numbers posted in snack bar.**
- **Fully Supplied First Aid Kit in the Snack bar.**
- **Designate an area for TD, Scorekeepers, and Announcer** with a working area.
- **Designate coordinators** for Snack Bar, Field Maintenance, and Scorekeeper/Pitch Counter/Announcers (and supply their phone numbers).
- **Rope off area around dugout, behind Home Plate and centerfield** to deter player distraction.
- **Shading tarp over dugouts.**
- **Shaded area with table and chairs for umpires.**
- **Designate a warm-up area** for incoming teams.
- Hosting is your first responsibility. Make sure all host responsibilities are taken care of before watching your team on the field.
- Be sure field is laid out according to Little League specifications [i.e., foul lines, batter's box (size and position), coach's boxes, running lane at first base].

Announcers—give names of players that are at the plate. Check the player's number. No play-by-play or ball/strike count. Announce score and inning at change of innings only. **Also announce the pitch count.**